



Dear Parents,

Welcome to Little Ones Preschool! A great experience awaits you and we are delighted that you and your family will be a part of the fun and excitement. Prior to the start of the school year, it is important that you complete and return the following forms. All forms should be filled out by a parent/guardian and either **emailed or mailed back** to Little Ones **no later than August 1**. We understand that it can be time-consuming to fill out the numerous forms; however, the Department of Children and Family Services requires complete files. Please understand that all of this information helps us provide the best experience for your child.

The following forms are required:

- (1) Profile Form (new preschool children)/Family Profile Update (returning preschool children)
- (2) Authorization for Pick-Up
- (3) Program Permission Form
- (4) DCFS Medical Form*
- (5) Childhood Lead Risk Assessment Questionnaire
- (6) Emergency Card
- (7) Medical Insurance Information Card
- (8) Parent Handbook Receipt Form
- (9) Child Care Choices Receipt Form (new preschool children only)
- (10) Certified Birth Certificate-must be original with seal (new preschool children only)

* Please note that if your child is new to the program, his/her medical must be dated within 6 months of starting.

Parent Handbook/ Educational Goals & Objectives

Please make sure that you print and thoroughly read the Parent Handbook and Educational Goals found on the website under School Year Information so that you are aware of all the school policies and educational goals. Even if you are a returning parent, please make sure that you read all of the above information.

School Supply List/Payment Schedule/Calendar

Please make sure that you print the age appropriate school supply list, payment schedule and school calendar also found on the website under School Year Information. These will provide you with other information that you will need at the start of and throughout the school year.

Room Parent Volunteer Form/Other Order Forms

If you are interested in being a room parent volunteer, please complete and return the room parent volunteer form by August 1st. If you are interested in ordering a Little Ones T-Shirt, car magnet or Scholarship Cards, please complete and return those order forms as well. These forms can also be found on the website under School Year Information.

Please call us anytime at (847) 272-4646 with any questions and/or concerns. We're looking forward to having your family as a part of Little Ones this year and in years to come.

Sincerely,
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