



2021 - 2022 Registration Policies & Procedures

Program Dates

Half-Day Preschool
9-month session
8/30/21-5/27/22

How to Register

Please complete and return the signed registration form with the registration fee, vision and hearing screening fee, Covid cleaning fee and last month's tuition to:

Two Moms Preschool LLC
% Andi Carr
2143 Valley Road
Northbrook, IL 60062

By registering you are agreeing to accept Little Ones Preschool registration policies and understand that you are committing for the full school year.

Please don't hesitate to call or email Andi Carr or Stephanie Tasman with any questions or concerns.

Andi Carr
Phone: 847-977-6547

Stephanie Tasman
Phone: 847-404-5103

Email: info@littleones-preschool.com

Registration

Registrations are taken on a first come first serve basis. You will be notified if there is not an available spot in the class for which you are registering and all funds will be refunded if you do not choose a different option.

Cancellation Policy

All cancellations must be made in writing. All fees paid at the time of registration, as well as all tuition payments, are non-refundable. For more details, see the Parent Handbook found online on the Parents Page under School Year Information.

Registration Fee and Deposit

There is a registration fee of \$100, which is due at the time of registration, along with the required vision and hearing screening fee, a Covid cleaning fee and the last month's tuition. **All amounts paid at the time of registration are non-refundable.**

Tuition Payments

Tuition payments are due on a triannual basis July 1, October 1 and February 1. A monthly payment plan is available for an additional administrative fee of \$5 per month. Monthly payments begin July 1. Please take note that it is the parents' responsibility to make note of payment due dates, as Little Ones does not send out statements. There is a \$10.00 late fee for payments received after the tenth of the month and a \$25.00 late fee for payments received after the 15th of the month. There is also a \$25.00 charge for all returned checks. **All tuition payments are non-refundable.**

Lunch Enrichment Programs

Little Ones offers lunchtime enrichment programs for 3, 4 and 5 year old children. The lunch enrichment program includes lunch, as well as an enrichment activity. It is a great way to extend your child's day. Lunch Enrichment registration will take place in the spring before the school year begins.

Financial Assistance

Financial assistance is available for families in need of tuition assistance. If you are in need of financial assistance, please complete and return the scholarship application with the indicated paperwork as soon as possible. Scholarship applications will be accepted on a first come first serve basis and will be evaluated with objective criteria to make the most fair and equitable decision for all applicants. Scholarship awards will be made in July for the upcoming school year and will be based on class availability.

Note:

Two Moms Preschool LLC is doing business as (dba) Little Once Preschool Inc. All payments must be made out to the parent company Two Moms Preschool LLC



2021 - 2022 Program Schedule and Tuition

Please complete one form for each child and return with indicated fees to:
 Little Ones Preschool % Andi Carr, 2143 Valley Rd, Northbrook, IL 60062
 Andi: 847-977-6547 • Stephanie: 847-404-5103 • Email: info@littleones-preschool.com

Program	Days	Time	Tuition	Monthly	Triannual
2-Year-Olds (2 by 9/1/21)					
2-Year-Old Preschool	Tues/Thurs	9:00-11:30am	\$3,152	\$350	\$934
2-Year-Old Preschool	Mon/Wed/Fri	9:00-11:30am	\$4,233	\$471	\$1,254
3-Year-Olds (3 by 9/1/21)					
3-Year-Old Preschool	Mon/Wed/Thurs	9:00-11:30am	\$3,955	\$439	\$1,172
3-Year-Old Preschool	Mon-Thurs	9:00-11:30am	\$5,051	\$560	\$1,497
4-Year-Olds (4 by 9/1/21)					
4-Year-Old Pre-Kindergarten	Mon-Fri	9:00-11:30am	\$5,871	\$651	\$1,740

Registration Form (Please complete, sign and return with indicated fees)

Name of Child _____ Child's Age on 9/1/21 _____ Birthdate _____ Gender _____

Name of Parent/Guardian _____ Name of Parent/Guardian _____

Home Address _____ Home Address _____

City _____ City _____

Phone _____ Phone _____

Email _____ Email _____

School District _____ Elementary School _____

Please Indicate the class for which you are registering:

Age _____

Days _____

Are you interested in extending the day for enrichment?

Yes No

Registration Payment

(Please make all checks payable to TWO MOMS PRESCHOOL LLC)

Registration Fee	\$ 100.00
Covid Cleaning Fee	\$ 50.00
Vision and Hearing Screening	\$ 18.00
Last Month's Tuition (see above)	\$ _____
TOTAL	\$ _____

Authorization for Registration

Please note that registration is valid only if the registration form is signed and dated.

By registering my child at Little Ones I agree that I have read the Registration and Payment Policies and Procedures indicated on both pages of this form, including the payment, cancellation and refund policies, and agree to the policies noted.

Name (printed) _____

Signature _____ Date _____